<u>คู่มือการนำเข้าไฟล์ CSV สู่ Excel</u>

1. เปิดโปรแกรม Microsoft Excel คลิกที่เซลล์ A1



- 2. คลิกที่เมนู Data (ข้อมูล)
- 3. คลิกที่ Get External Data (นำเข้าข้อมูลจากภายนอก)
- 4. คลิกที่ From Text (นำเข้าจาก Text File)

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3 Get Data From Text 4 Import data from a text file.															
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- 5. เลือกไฟล์ CSV ที่ต้องการ
- 6. กด Import

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- 7. เลือก Original Data Type เป็น Delimited.....
- 8. เลือก File Origin: เป็น Unicode (UTF-8)
- 9. กด Next

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- 10. เลือก Delimiters เป็น Other: | (สัญลักษณ์ Pipe ตรงแป้นพิมพ์ "ฅ")
- 11. กด Next

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Text Import Wizard - Step 3 of 3				?	×			
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13. เป็นอันเสร็จสิ้นการนำเข้าไฟล์ CSV สู่ Excel

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6	2019-01-02	Jan-19	19:16	2019-01-02	Jan-19	11:34	2019-01-02	Jan-19	
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13	2019-05-03	May-19	14:41	2019-05-02	May-19	17:58	2019-05-02	May-19	
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16	2019-01-10	Jan-19	15:13	2019-01-10	Jan-19	14:50	2019-01-10	Jan-19	
17	2019-05-03	May-19	1:30	2019-05-03	May-19	0:28	2019-05-03	May-19	
18	2019-01-03	Jan-19	2:58	2019-01-03	Jan-19	1:45	2019-01-03	Jan-19	